



Part-Time Staff Attorney

About ALWAYS: Arizona Legal Women and Youth Services (ALWAYS) is a non-profit law office dedicated to empowering human trafficking survivors and vulnerable youth and young adults with free legal services that help eliminate obstacles to employment, safety, and stability.

About the Position: ALWAYS is seeking a part-time, mission-oriented, attorney to join our Phoenix-based team. The attorney will represent human trafficking survivors in family law, order of protection proceedings, and addressing past criminal history. The successful staff attorney will enjoy working as a jack-of-all-trades as part of a small, compassionate, and driven team.

Major Duties and Responsibilities:

- Conduct screenings and intakes to assess eligibility for ALWAYS services
- Provide direct legal representation in a variety of practice areas including family law (legal decision making, parenting time, child support, orders of protection), addressing past criminal history (set asides, fingerprint clearance card good cause exceptions), and Victim Representation;
- Staff on-site clinics at in-state social service providers and partners, including one visit per month in Tucson;
- Provide brief advice/referrals to people who are ineligible for ALWAYS services;
- Screen cases for appropriate placement with pro bono attorneys;
- Collaborate with other local service providers to strategize on how to best meet the needs of trafficking survivors;
- Develop self-help, training and presentation materials as needed;
- Assist in furthering advocacy initiatives by participating with local and national stakeholder networks and peer organization representatives, especially in the area of human trafficking;
- Other duties as requested based on organizational needed

Required Skills:

- Two years of legal practice experience preferred
- A U.S. law degree (J.D.) and admission to practice law in Arizona
- A strong personal commitment to social justice and the advancement of opportunity for vulnerable young people and victims of crime
- Strong organizational skills for professional/timely case management and record keeping
- Ability to travel regionally to Pima County one to two times per month, as well as to off-site locations in Maricopa County (mileage is reimbursed, if by personal vehicle)
- Ability to communicate respectfully, and empathetically with individuals from a variety of backgrounds, including survivors of trauma
- Strong interpersonal, communication, and writing skills
- Demonstrated ability to work independently, as well as collaboratively with colleagues; a team-building, collegial approach to work
- Ability to manage numerous diverse tasks simultaneously, work under pressure and meet deadlines, and to identify and analyze legal issues

Annual Salary:

Salary DOE, Ideal candidate will work 10-15 hours per week

Application Process:

The submission deadline is April 13, 2017. Please send resume and letter of interest to outreach@alwaysaz.org. Due to limited staff resources, ALWAYS will follow up only with candidates selected for interviews. Please learn more about us at www.alwaysaz.org. Thank you!